

GENERAL HAZARD IDENTIFICATION AND ANALYSIS

MAIN HAZARDS	WHO MAY BE HARMED?
Possible road traffic accident	Pupils, Instructors, Members of the public
Impact with something solid	Pupils, Instructors
Slips, trips and falls	Pupils, Instructors
Abduction	Pupils
Getting lost	Pupils, Instructors
Injury from bike itself	Pupils, Instructors, Members of the public

GENERAL HAZARDS

HAZARD	RISK RATING Without controls	CONTROL MEASURES	RISK RATING With controls
Inexperienced pupils, maybe with low confidence and on road for the first time	Medium	Supervision by competent qualified instructors. Ratio up to 1:12 for Level 1, 1:3 for L2. High visibility clothing worn on road by all pupils and Instructors. Instructors briefed on pupils' medical and special needs. Training only takes place only in the risk assessed area. Pupils given clear guidelines for behaviour and briefed to stop safely on the left should anything unexpected happen or they are unsure what to do.	Low
Road traffic accident	Medium	Accident and emergency procedures known to Instructors. Only pupils who demonstrate adequate Level 1 control allowed to ride on road. Instructors follow guidelines in Instructors' manual for delivery of National Standards outcomes	Low
Slips, trips and falls	Medium	Instructor to inform pupils about any potential hazards. Instructors aware of the possible effect of different weather conditions. Instructor to identify any new specific hazards prior to pupils riding (see ANY OTHER SPECIFIC HAZARD)	Low
Injury from bike itself	Medium	Pupils to be supervised by instructors throughout sessions and only get on or cycle with permission. Clear guidelines given for behaviour when with the bike standing / walking / pushing. All bikes initially checked by Instructors with subsequent pupil's checks observed.	Low
Abduction	Low	Pupils to be in view of an Instructor at all times.	Low
Getting Lost	Low	Instructors briefed on routes and to be in view of an Instructor at all times.	Low

ROAD & TRAFFIC HAZARDS

HAZARD	RISK RATING Without controls	CONTROL MEASURES	RISK RATING With controls
Difficult/ unusual/ confusing junctions	Medium	Instructors to familiarise themselves with the area to be used before training begins. Identify any parts that are challenging, assess the abilities of pupils and select training site appropriate. For other difficult sections ensure only pupils with adequate skills and confidence ride them and that they are briefed on the best approach.	Low
Busy/fast roads	Medium	Ensure pupils are briefed before riding on these and understand how they affect decision making and manoeuvring.	Low
Steep gradients	Medium	Only to be ridden by pupils who have demonstrated sufficient braking and steering control. Instructors to warn pupils in advance, ensure they select appropriate gears and/or control speed.	Low
Kerbs/Bollards barriers etc	Low	Instructor to inform pupils about any potential hazards and brief them to adopt suitable road position that minimises risk of collision.	Low
Rough/uneven surfaces	Low	Ensure pupils are warned in advance to reduce the risk of sudden braking or steering	Low
Parked vehicles	Medium	Instructors to teach and the pupils to practice safe overtaking on a quiet section of road before they attempt junctions or more challenging sections.	Low
Very wide or narrow junctions/ carriageways	Medium	Instructors should emphasise the importance of good road position, ensure pupils understand priorities and use their own riding position to provide maximum protection where required.	Low
Restricted views	Medium	Instructors to warn pupils to take extra care with observations and to take positions that maximise the available views.	Low
Pedestrians	Low	Instructors to warn pupils to take extra care where there are large numbers or they may be distracted.	Low

Name of School: St Josephs, Nymphsfield

Risk assessment Prepared by: D Muir

Position: Cycling Co-ordinator

Created: 6/9/12

Last Reviewed: 2/10/2018

SCHOOLS- Please print a copy of this Risk Assessment for the instructors on the first day of training or, if you have any queries, please contact Don Muir (Cycling Co-ordinator)- (01452) 425229, don.muir@gloucestershire.gov.uk
Think Travel Team, Gloucestershire County Council, Shire Hall, Westgate St, GL1 2TH


TO BE COMPLETED BY INSTRUCTORS- please sign to say that you've read and understood the Risk Assessment					
Signed:	Date	Signed:	Date	Signed:	Date
Print Name:		Print Name:		Print Name:	
Signed:	Date	Signed:	Date	Signed:	Date
Print Name:		Print Name:		Print Name:	
Signed:	Date	Signed:	Date	Signed:	Date
Print Name:		Print Name:		Print Name:	
Instructors- Please return this part of the risk assessment with the register at the end of the training					


GENERAL NOTES ABOUT THIS SITE

Hills and some narrow roads make this site challenging in parts. All of the roads within the 30 limits are included but not all will be suitable for all pupils. Instructors will need to assess pupils abilities before selecting appropriate routes.

There are three teaching junctions with a good progression from quiet to busier with more complications. The most straightforward is Benton Close, which is accessed via the footpath out the back of the school, through the churchyard and across the Nailsworth road to the path. This road is narrow with inconsistent paths and is complicated by two single lane priorities but the junction on Tinkley Corner is good. Other junctions are closer to school and accessed from the front.

ANY OTHER SPECIFIC HAZARD in the risk assessed area (see map)	ACTION TO BE TAKEN
<ol style="list-style-type: none"> 1. Benton Close/Tinkley Corner Slight slope down to junction. Can be a bit gritty 2. Tinkley Lane is very narrow with Give Way priority to vehicle coming in from either end 3. Junction NW of school (opposite Chapel House) Staggered crossroads. Slight slope down to junction and left down to right on main road 4. Bus stop 70m west of junction 5. Slightly restricted view to left at junction due to bend and no footpaths on main road to NW of junction and no centre line on main road 6. Church Street/ Front Street (outside Rose and Crown). Pub beside junction with car park and bus stop opposite Very wide splayed junction with single dashed line, no centre marking and no centre line on main road. Slight slope down to junction and N/S on main road. Interrupted footpath particularly on Front Street 7. Steeper gradients and some very narrow lanes with little or no step off areas 	<p>Instructors to discuss with pupils the effects on braking and signalling the effects on steering and braking</p> <p>Instructors to ensure pupils understand the priorities, the necessary observations and decision making on approach and the appropriate road position to use through the narrow section.</p> <p>Instructors to discuss with pupils what to look for and priorities if this is used. Instructors to discuss with pupils the effects on braking, gear selection and signalling</p> <p>Instructors to discuss with pupils what to expect and how to react if this is used</p> <p>Instructors may position themselves opposite the junction with a better view and discuss effects on where pupils give way or stop and to identify safe starting and stopping places off the road where available or avoid using this junction for left out/right in manoeuvres. Instructors to discuss with pupils road position particularly in relation to right turns</p> <p>Instructors to discuss with pupils the effects on braking, gear selection and signalling. Instructors to identify safe starting and stopping places off the road where available and positioning</p> <p>Only to be ridden by pupils who have demonstrated good control up and down less severe slopes and shown good awareness and understanding around traffic</p>

Suggested Routes/Junctions for initial on road training (see map ). Instructors should train here until pupils have demonstrated sufficient skills and awareness to move on to more challenging roads and junctions within the specified area.

More Challenging Routes/Junctions for able pupils (see map ). Instructors to avoid or walk these sections with less able/inexperienced pupils and use them for left turns and other simple manoeuvres with the rest. Pupils who have demonstrated a sufficiently high level of ability may ride more demanding manoeuvres here as an extension activity during later sessions.

INSTRUCTORS NOTES

Any changes or additional hazards

Control measures and further actions

WHEN SHOULD THERE BE A REVIEW?

- Significant change to the environment
- Following an incident
- After a reasonable amount of time

