

GENERAL HAZARD IDENTIFICATION AND ANALYSIS

| MAIN HAZARDS | WHO MAY BE HARMED? |
|--------------------------------|--|
| Possible road traffic accident | Pupils, Instructors, Members of the public |
| Impact with something solid | Pupils, Instructors |
| Slips, trips and falls | Pupils, Instructors |
| Abduction | Pupils |
| Getting lost | Pupils, Instructors |
| Injury from bike itself | Pupils, Instructors, Members of the public |

GENERAL HAZARDS

| HAZARD | RISK RATING Without controls | CONTROL MEASURES | RISK RATING With controls |
|--|------------------------------------|--|------------------------------|
| Inexperienced pupils, maybe with low confidence and on road for the first time | Medium | Supervision by competent qualified instructors. Ratio up to 1:12 for Level 1, 1:3 for L2. High visibility clothing worn on road by all pupils and Instructors. Instructors briefed on pupils' medical and special needs. Training only takes place only in the risk assessed area. Pupils given clear guidelines for behaviour and briefed to stop safely on the left should anything unexpected happen or they are unsure what to do. | Low |
| Road traffic accident | Medium | Accident and emergency procedures known to Instructors. Only pupils who demonstrate adequate Level 1 control allowed to ride on road. Instructors follow guidelines in Instructors' manual for delivery of National Standards outcomes | Low |
| Slips, trips and falls | Medium | Instructor to inform pupils about any potential hazards. Instructors aware of the possible effect of different weather conditions. Instructor to identify any new specific hazards prior to pupils riding (see ANY OTHER SPECIFIC HAZARD) | Low |
| Injury from bike itself | Medium | Pupils to be supervised by instructors throughout sessions and only get on or cycle with permission. Clear guidelines given for behaviour when with the bike standing / walking / pushing. All bikes initially checked by Instructors with subsequent pupil's checks observed. | Low |
| Abduction | Low | Pupils to be in view of an Instructor at all times. | Low |
| Getting Lost | Low | Instructors briefed on routes and to be in view of an Instructor at all times. | Low |

ROAD & TRAFFIC HAZARDS

| HAZARD | RISK RATING Without controls | CONTROL MEASURES | RISK RATING With controls |
|--|---------------------------------|--|------------------------------|
| Difficult/ unusual/ confusing junctions | Medium | Instructors to familiarise themselves with the area to be used before training begins. Identify any parts that are challenging, assess the abilities of pupils and select training site appropriate. For other difficult sections ensure only pupils with adequate skills and confidence ride them and that they are briefed on the best approach. | Low |
| Busy/fast roads | Medium | Ensure pupils are briefed before riding on these and understand how they affect decision making and manoeuvring. | Low |
| Steep gradients | Medium | Only to be ridden by pupils who have demonstrated sufficient braking and steering control. Instructors to warn pupils in advance, ensure they select appropriate gears and/or control speed. | Low |
| Kerbs/Bollards barriers etc | Low | Instructor to inform pupils about any potential hazards and brief them to adopt suitable road position that minimises risk of collision. | Low |
| Rough/uneven surfaces | Low | Ensure pupils are warned in advance to reduce the risk of sudden braking or steering | Low |
| Parked vehicles | Medium | Instructors to teach and the pupils to practice safe overtaking on a quiet section of road before they attempt junctions or more challenging sections. | Low |
| Very wide or narrow junctions/ carriageways | Medium | Instructors should emphasise the importance of good road position, ensure pupils understand priorities and use their own riding position to provide maximum protection where required. | Low |
| Restricted views | Medium | Instructors to warn pupils to take extra care with observations and to take positions that maximise the available views. | Low |
| Pedestrians | Low | Instructors to warn pupils to take extra care where there are large numbers or they may be distracted. | Low |

Name of School: Bibury

Risk assessment Prepared by: D Muir

Position: Cycling Co-ordinator

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Last Reviewed: 09/08/2018

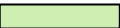
SCHOOLS- Please print a copy of this Risk Assessment for the instructors on the first day of training or, if you have any queries, please contact Don Muir (Cycling Co-ordinator)- (01452) 425229, don.muir@gloucestershire.gov.uk
Road Safety Team, Gloucestershire County Council, Shire Hall, Westgate St, GL1 2TH


| TO BE COMPLETED BY INSTRUCTORS- please sign to say that you've read and understood the Risk Assessment | | | | | |
|--|------|-------------|------|-------------|------|
| Signed: | Date | Signed: | Date | Signed: | Date |
| Print Name: | | Print Name: | | Print Name: | |
| Signed: | Date | Signed: | Date | Signed: | Date |
| Print Name: | | Print Name: | | Print Name: | |
| Signed: | Date | Signed: | Date | Signed: | Date |
| Print Name: | | Print Name: | | Print Name: | |


Instructors- Please return this part of the risk assessment with the register at the end of the training


GENERAL NOTES ABOUT THIS SITE

The B4425 can be busy with traffic including large vehicles and is narrow and steep in places. There is a high chance of congestion and unpredictable traffic movements when visitors are looking to park etc. The side roads are generally very narrow with non standard junctions. The best teaching junction is The Quarry at the far end of the village. Instructors should consider getting pupils to walk their bikes across the footbridge then using Awkward Hill and Hawkers hill to access this area for the early on road sessions.

| ANY OTHER SPECIFIC HAZARD in the risk assessed area (see map) |  ACTION TO BE TAKEN |
|--|---|
| 1. Church Rd. and Cemetary Ln. Have a small one way system. | Instructors to plan routes around this and discuss with pupils the effect on traffic movements and best road position for manoeuvres here. |
| 2. Bend and house seriously restrict views right from this junction and there is an uphill gradient and limited step offs. | Only to be used for left turns out. |
| 3. Bends on the B4425 can restrict views in either direction. | Instructors to discuss with pupils the importance of carefully selecting safe places and careful observations before starting, stopping and particularly making u turns. |
| 4. Limited safe step off areas and a narrow bridge around this junction. Also lots of parking outside the Swan Hotel and coach parking beyond the bridge. | Only to be ridden by pupils who have demonstrated good control, and awareness on less challenging junctions. Instructors to discuss with pupils the possible effect of the parking areas on traffic movements and the need for extra care with observations and decisions. Also discuss the issues of riding close to large vehicles. |
| 5. Narrower section of road with a significant gradient up out of the village and no step off areas here. | Only to be ridden by pupils who have demonstrated the ability to keep going and keep control on quieter roads with similar gradients. Instructors to discuss with pupils the importance of good road position and not stopping here. |
| 6. Parking in lay by directly next to the junction. | Instructors to ensure pupils understand the difference between the road and parking area and the possible effect on traffic movements |
| 7. Complex 5 way cross roads just outside the 40 limit. | Only to be ridden by pupils who have demonstrated good awareness and understanding. |

Cycle paths (see map ).

Suggested Routes/Junctions for initial on road training (see map ). Instructors should train here until pupils have demonstrated sufficient skills and awareness to move on to more challenging roads and junctions within the specified area.

More Challenging Routes/Junctions for able pupils (see map ). Instructors to avoid or walk these sections with less able/inexperienced pupils and use them for left turns and other simple manoeuvres with the rest. Pupils who have demonstrated a sufficiently high level of ability may ride more demanding manoeuvres here as an extension activity during later sessions.

INSTRUCTORS NOTES

Any changes or additional hazards

Control measures and further actions

WHEN SHOULD THERE BE A REVIEW?

- Significant change to the environment
- Following an incident
- After a reasonable amount of time

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