

HAZARD IDENTIFICATION AND ANALYSIS

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| Name of School: Wyedean | Date of Assessment: 18/6/10 |
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| MAIN HAZARDS | WHO MAY BE HARMED? |
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| Possible road traffic accident | Pupils, Instructors, Members of the public |
| Impact with something solid | Pupils, Instructors |
| Slips, trips and falls | Pupils, Instructors |
| Abduction | Pupils |
| Getting lost | Pupils, Instructors |
| Injury from bike itself | Pupils, Instructors, Members of the public |

| HAZARD | RISK RATING Without controls | CONTROL MEASURES | RISK RATING With controls |
|-----------------------------|---|---|--------------------------------------|
| Road traffic accident | Medium | <ul style="list-style-type: none"> ➤ Supervision by competent, trained and qualified instructors at ratio of 1:2. ➤ High visibility clothing worn by all pupils and Instructors. ➤ Instructors briefed on pupils' medical and special needs. ➤ Route to be used to be approved by Road Safety Unit, Police and School. ➤ Pupils aware of strict guidelines for behaviour. ➤ Accident and emergency procedures known to Instructors. ➤ Instructor to assess pupils' basic cycle control before going out on to the highway. ➤ Instructors follow guidelines in Instructors' manual relating to the manoeuvres to be practised. | Low |
| Impact with something solid | Low | <ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards (e.g, hazards on the pavement, skips in the road). | Low |
| Slips, trips and falls | Medium | <ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards. ➤ Instructors aware of the possible effect of different weather conditions. ➤ Instructor to identify any change in surface or route prior to taking children out. (see ANY OTHER SPECIFIC HAZARD) | Low |
| Injury from bike itself | Medium | <ul style="list-style-type: none"> ➤ Guidelines for behaviour when with the bike standing / walking / pushing. ➤ No cycling allowed, unless instructed by Instructor. ➤ All bike checks observed by Instructors. ➤ All pupils when with their bikes are escorted by Instructors | Low |

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| Abduction | Low | ➤ Pupils to be in view of an Instructor at all times. | Low |
| Getting Lost | Low | ➤ Instructors briefed on routes. ➤ Pupils to be in view of an Instructor at all times. | Low |

| GENERAL ROAD HAZARDS WITHIN THE SPECIFIED AREA | |
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| Difficult/unusual/confusing junctions | Instructors must familiarise themselves with the area to be used before training begins. Identify any parts that are too challenging and avoid them. For other difficult sections ensure only pupils with adequate skills and confidence ride them and that they are briefed on the best approach. |
| Busy/fast roads | Ensure pupils are briefed before riding on these and understand how they affect decision making and manoeuvring. |
| Steep gradients | Make sure pupils are warned in advance and select appropriate gears and/or control their speed. |
| Kerbs/Bollards/Barriers | Brief pupils to adopt suitable road position that minimises risk of collision. |
| Rough/poor surfaces/traffic calming | Ensure pupils are warned in advance to reduce the risk of sudden braking or steering |
| Parked vehicles | Instructors to teach and the pupils to practice safe overtaking on a quiet section of road before they attempt junctions or more challenging sections. |
| Very wide or narrow junctions/carriageways | Instructors should emphasise the importance of good road position, ensure pupils understand priorities and use their own riding position to provide maximum protection where required. |
| Restricted views | Instructors to warn pupils to take extra care with observations and to take positions that maximise the available views. |
| Pedestrians | Instructors to warn pupils to take extra care where there are large numbers or they may be distracted. |



| ANY OTHER SPECIFIC HAZARD (see map) | ACTION TO BE TAKEN |
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| <p>1. Wyebank Rd. / Beachley Rd. roundabout may be quite challenging for some pupils early in the training.</p> | <p>This can be avoided by using Wyebank Ave instead.</p> |
| <p>2. Castleford Hill is a wide road with fast traffic so the right turn into Molpa Rd. is challenging. It is also a no entry for motor vehicles so can be confusing</p> | <p>All Pupils to use the safe stop on the left option for this right turn and instructors to discuss with them the particular issues with this junction.</p> |
| <p>3. Coleford Rd. also a wide fast road so the right turn to Bishton Lane presents similar challenges. Bishton Lane is also very narrow.</p> | <p>Instructors to consider stop on left option for any pupils who have not clearly demonstrated sufficient ability and confidence. Also advise pupils to keep their speed down on Bishton Lane.</p> |
| <p>4. The A48 is a fast busy road.</p> | <p>Instructors will need to advise pupils to be patient when waiting for an opportunity to cross and then to be confident once they have committed to go. Consider the left turn / walk across for any pupils who may be pressured or intimidated by this.</p> |

Suggested Routes

Level 2 / Day 1

L1 Hendrick Drive (pref) or Quiet residential car parking area 1st right off Buttington Road
Buttington Road, Wyebank Road, Wyebank Avenue, The Martins, Beachley Road

Level 2 & 3 / Day 2 (see map —————)

Left Beachley Road, Right King Alfred's Road, Right into Buttington Road

Left into Wyedean Road, Left at roundabout into Beachley Road

Straight over mini roundabout (Beachley Road) Left at roundabout into Castleford Hill, Right Mopla Road

Left onto B4228 Coleford Rd. Right onto Elm Road.

Right onto B4228, Right at roundabout onto B4228 Coleford Rd. right Bishton Lane

Right A48 then immediately left Sedbury Lane

If cyclist are strong enough they can left into Beachley Road and cycle down to the old ferry jetty. If tired they can turn right at Beachley Rd. and return to school

| INSTRUCTORS NOTES | |
|-----------------------------------|--------------------------------------|
| Any changes or additional hazards | Control measures and further actions |

| WHEN SHOULD THERE BE A REVIEW? |
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| ➤ Significant change to the environment ➤ Following an accident ➤ After a reasonable amount of time |

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| Name of School: | Position: <i>Cycling Co-ordinator</i> |
| Prepared by: D Muir | Date: |

| TO BE COMPLETED BY THE <u>SCHOOL</u> - Risk assessment acceptable | |
|---|----------------|
| Signed: | School: |
| Name (please print): | Date: |

Please hand a signed copy of this Risk Assessment to the instructors on the first day of training or, if you have any queries, please contact Don Muir (Cycling Co-ordinator)- (01452) 425532, don.muir@gloucestershire.co.uk
The Road Safety Partnership, Environment Directorate, Gloucestershire County Council, Shire Hall, Gloucester. GL1 2TH

| TO BE COMPLETED BY <u>INSTRUCTORS</u> - please sign to say that you've read the Risk Assessment | | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| Signed: | Date | Signed: | Date | Signed: | Date |
| Name (please print): | Name (please print): | Name (please print): | Name (please print): | Name (please print): | Name (please print): |

Instructors- Please return this part of the risk assessment with the register at the end of the training

