

HAZARD IDENTIFICATION AND ANALYSIS

Name of School: Whitecross	Date of Assessment: 18/3/10
-----------------------------------	------------------------------------

MAIN HAZARDS	WHO MAY BE HARMED?
Possible road traffic accident	Pupils, Instructors, Members of the public
Impact with something solid	Pupils, Instructors
Slips, trips and falls	Pupils, Instructors
Abduction	Pupils
Getting lost	Pupils, Instructors
Injury from bike itself	Pupils, Instructors, Members of the public

HAZARD	RISK RATING Without controls	CONTROL MEASURES	RISK RATING With controls
Road traffic accident	Medium	<ul style="list-style-type: none"> ➤ Supervision by competent, trained and qualified instructors at ratio of 1:2. ➤ High visibility clothing worn by all pupils and Instructors. ➤ Instructors briefed on pupils' medical and special needs. ➤ Route to be used to be approved by Road Safety Unit, Police and School. ➤ Pupils aware of strict guidelines for behaviour. ➤ Accident and emergency procedures known to Instructors. ➤ Instructor to assess pupils' basic cycle control before going out on to the highway. ➤ Instructors follow guidelines in Instructors' manual relating to the manoeuvres to be practised. 	Low
Impact with something solid	Low	<ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards (e.g, hazards on the pavement, skips in the road). 	Low
Slips, trips and falls	Medium	<ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards. ➤ Instructors aware of the possible effect of different weather conditions. ➤ Instructor to identify any change in surface or route prior to taking children out. (see ANY OTHER SPECIFIC HAZARD) 	Low
Injury from bike itself	Medium	<ul style="list-style-type: none"> ➤ Guidelines for behaviour when with the bike standing / walking / pushing. ➤ No cycling allowed, unless instructed by Instructor. ➤ All bike checks observed by Instructors. ➤ All pupils when with their bikes are escorted by Instructors 	Low

Abduction	Low	➤ Pupils to be in view of an Instructor at all times.	Low
Getting Lost	Low	➤ Instructors briefed on routes. ➤ Pupils to be in view of an Instructor at all times.	Low

GENERAL ROAD HAZARDS WITHIN THE SPECIFIED AREA 	
Difficult/unusual/confusing junctions	Instructors must familiarise themselves with the area to be used before training begins. Identify any parts that are too challenging and avoid them. For other difficult sections ensure only pupils with adequate skills and confidence ride them and that they are briefed on the best approach.
Busy/fast roads	Ensure pupils are briefed before riding on these and understand how they affect decision making and manoeuvring.
Steep gradients	Make sure pupils are warned in advance and select appropriate gears and/or control their speed.
Kerbs/Bollards/Barriers	Brief pupils to adopt suitable road position that minimises risk of collision.
Rough/poor surfaces/traffic calming	Ensure pupils are warned in advance to reduce the risk of sudden braking or steering
Parked vehicles	Instructors to teach and the pupils to practice safe overtaking on a quiet section of road before they attempt junctions or more challenging sections.
Very wide or narrow junctions/carriageways	Instructors should emphasise the importance of good road position, ensure pupils understand priorities and use their own riding position to provide maximum protection where required.
Restricted views	Instructors to warn pupils to take extra care with observations and to take positions that maximise the available views.
Pedestrians	Instructors to warn pupils to take extra care where there are large numbers or they may be distracted.



ANY OTHER SPECIFIC HAZARD (see map)	ACTION TO BE TAKEN
1 This is a wide, open junction which could easily confuse.	Instructors to discuss with pupils in advance and make sure they are clear about the appropriate road position.
2 This right turn is on a fast, straight road,	Instructors to warn pupils in advance and advise them of the alternative safe right option
3 You join this road right on the corner of an S bend which gives the impression you are going straight on.	Instructors to ensure pupils understand the priorities in advance and that they make the correct observations on approach

Suggested Routes

Level 2 / Day 1

Small area opposite school, Whitecross Rd, Beaumont Place, Victoria Rd & Bathurst Park Rd.

Main area accessed by right into Church Rd, left onto A48 then onto cycle-path leading off from roundabout around lake to reach Lakeside Avenue. Weaker cyclists can use wide pavement to avoid busy A48 this early in training. Lakeside Av, Lakeside Drive, Summerleaze, Orchard Rd, Mount Pleasant, Ridler Rd, Harrison Way, Rodley Rd, Jubilee Rd, Naas Lane, Rushyleaze, Valley Rd & Severn Rd. Return to school via Newerne St, Hill St & High St, left Church Rd and right into school.

Level 2 & 3 / Day 2 (see map —————)

Left Church Rd, right into High Street. Left Bream Rd (B4231), follow for about 1 mile then right for Brockhollands & Whitecroft

Right Park Hill Rd, right onto New Rd (B4234). Right Hill Street, left Bathurst Park Rd on into Whitecross Rd, cross Church Rd back into school



WHEN SHOULD THERE BE A REVIEW?	
➤ Significant change to the environment	➤ After a reasonable amount of time
➤ Following an accident	

Name of School: CTC

Prepared by:

Name (please print): Don Muir

Position: Cycling Co-ordinator

Date: 5.10.09

Risk assessment acceptable	
Signed:	School:
Name (please print):	Date:

Please return a signed copy of this Risk Assessment to the instructors OR to:

The Road Safety Partnership, Environment Directorate, Gloucestershire County Council, Shire Hall, Gloucester. GL1 2TH

If you have any queries, please contact Don Muir at the above address or telephone Gloucester (01452) 425556

For Road Safety Unit use only

Copy sent to :	Police Station	Date
Copy sent to	School	Date

Instructors, please sign to say that you've read the Risk Assessment					
Signed:	Date	Signed:	Date	Signed:	Date
Name (please print):		Name (please print):		Name (please print):	

Instructors

Please return risk assessment with the register at the end of the training

