

HAZARD IDENTIFICATION AND ANALYSIS

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| Name of School: Chipping Campden | Date of Assessment: 28/4/10 |
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| MAIN HAZARDS | WHO MAY BE HARMED? |
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| Possible road traffic accident | Pupils, Instructors, Members of the public |
| Impact with something solid | Pupils, Instructors |
| Slips, trips and falls | Pupils, Instructors |
| Abduction | Pupils |
| Getting lost | Pupils, Instructors |
| Injury from bike itself | Pupils, Instructors, Members of the public |

| HAZARD | RISK RATING Without controls | CONTROL MEASURES | RISK RATING With controls |
|-----------------------------|---|---|--------------------------------------|
| Road traffic accident | Medium | <ul style="list-style-type: none"> ➤ Supervision by competent, trained and qualified instructors at ratio of 1:2. ➤ High visibility clothing worn by all pupils and Instructors. ➤ Instructors briefed on pupils' medical and special needs. ➤ Route to be used to be approved by Road Safety Unit, Police and School. ➤ Pupils aware of strict guidelines for behaviour. ➤ Accident and emergency procedures known to Instructors. ➤ Instructor to assess pupils' basic cycle control before going out on to the highway. ➤ Instructors follow guidelines in Instructors' manual relating to the manoeuvres to be practised. | Low |
| Impact with something solid | Low | <ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards (e.g, hazards on the pavement, skips in the road). | Low |
| Slips, trips and falls | Medium | <ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards. ➤ Instructors aware of the possible effect of different weather conditions. ➤ Instructor to identify any change in surface or route prior to taking children out. (see ANY OTHER SPECIFIC HAZARD) | Low |
| Injury from bike itself | Medium | <ul style="list-style-type: none"> ➤ Guidelines for behaviour when with the bike standing / walking / pushing. ➤ No cycling allowed, unless instructed by Instructor. ➤ All bike checks observed by Instructors. ➤ All pupils when with their bikes are escorted by Instructors | Low |

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| Abduction | Low | ➤ Pupils to be in view of an Instructor at all times. | Low |
| Getting Lost | Low | ➤ Instructors briefed on routes. ➤ Pupils to be in view of an Instructor at all times. | Low |

| GENERAL ROAD HAZARDS WITHIN THE SPECIFIED AREA | |
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| Difficult/unusual/confusing junctions | Instructors must familiarise themselves with the area to be used before training begins. Identify any parts that are too challenging and avoid them. For other difficult sections ensure only pupils with adequate skills and confidence ride them and that they are briefed on the best approach. |
| Busy/fast roads | Ensure pupils are briefed before riding on these and understand how they affect decision making and manoeuvring. |
| Steep gradients | Make sure pupils are warned in advance and select appropriate gears and/or control their speed. |
| Kerbs/Bollards/Barriers | Brief pupils to adopt suitable road position that minimises risk of collision. |
| Rough/poor surfaces/traffic calming | Ensure pupils are warned in advance to reduce the risk of sudden braking or steering |
| Parked vehicles | Instructors to teach and the pupils to practice safe overtaking on a quiet section of road before they attempt junctions or more challenging sections. |
| Very wide or narrow junctions/carriageways | Instructors should emphasise the importance of good road position, ensure pupils understand priorities and use their own riding position to provide maximum protection where required. |
| Restricted views | Instructors to warn pupils to take extra care with observations and to take positions that maximise the available views. |
| Pedestrians | Instructors to warn pupils to take extra care where there are large numbers or they may be distracted. |



| ANY OTHER SPECIFIC HAZARD (see map) | ACTION TO BE TAKEN |
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| <ol style="list-style-type: none"> 1. Most of Campden's streets are narrow and also quite busy. Sheep St, / High St, junction has poor visibility and narrow entrance, meaning traffic often uses both lanes to enter Sheep St. 2. This turn is on a sharp left corner with no visibility. 3. This is also on a sharp left corner with poor visibility, | <p>Instructors to assess pupils on roads away from the town centre. Extra care needed at the Sheep St, High St, junction.</p> <p>Safer for cyclists to continue around corner then turn right into second exit just past pub</p> <p>Instructors to discuss with pupils the extra care needed</p> |

Suggested Routes

Level 2 / Day 1

Berrington Rd, Castle Gdns, Castle Nurseries & Station Rd. These are not ideal roads to start on as they all access from the B4035 which is a fast road. Once cyclists have learnt the basic junctions they can return into Campden.
Church St, Calfs Ln, Pear Tree Close, Cherry Orchard Close, Sheep St, High St, Back End, Littleworth and Park Rd.
There are no roundabouts or traffic lights to train on.

Level 2 & 3 / Day 2 (see map —————)

Left out of school onto B4035, left Station Rd. Right signed to Ebrington, right by pub in Ebrington village Straight over at B4035 crossroads, Right into Paxford (Weaker cyclists can now return to school by taking the first right in Paxford, left at B4035 and right into school)
Stronger cyclists can continue through Paxford, over level crossing. Right signed Broad Campden and follow all the way back to Chipping Campden
Right Sheep St, right High St, right Cidermill Lane and left into school



| WHEN SHOULD THERE BE A REVIEW? | |
|---|-------------------------------------|
| ➤ Significant change to the environment | ➤ Change of Instructor |
| ➤ Following an accident | ➤ After a reasonable amount of time |

Name of School: Chipping Campden

Prepared by:

Name (please print): Don Muir

Position: Cycling Co-ordinator

Date: 28/4/10

| Risk assessment acceptable | |
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| Signed: | School: |
| Name (please print): | Date: |

Please return a signed copy of this Risk Assessment to:

The Road Safety group, Environment Directorate, Gloucestershire County Council,
Shire Hall, Gloucester. GL1 2TH

If you have any queries, please contact Mary Roberts at the above address or telephone Gloucester (01452) 425556

For Road Safety Unit use only

| | | |
|----------------------|----------------|------------|
| Copy sent to : | Police Station | Date |
| Copy sent to | School | Date |

| Instructors, please sign to say that you've read the Risk Assessment | | | | | |
|--|------|----------------------|------|----------------------|------|
| Signed: | Date | Signed: | Date | Signed: | Date |
| Name (please print): | | Name (please print): | | Name (please print): | |

Instructors

Please return risk assessment with the register at the end of the training

