

HAZARD IDENTIFICATION AND ANALYSIS

Name of School: Churchdown School	Date of Assessment: 5.6.09
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MAIN HAZARDS	WHO MAY BE HARMED?
Possible road traffic accident	Pupils, Instructors, Members of the public
Impact with something solid	Pupils, Instructors
Slips, trips and falls	Pupils, Instructors
Abduction	Pupils
Getting lost	Pupils, Instructors
Injury from bike itself	Pupils, Instructors, Members of the public

HAZARD	RISK RATING Without controls	CONTROL MEASURES	RISK RATING With controls
Road traffic accident	Medium	<ul style="list-style-type: none"> ➤ Supervision by competent, trained and qualified instructors at ratio of 1:2. ➤ High visibility clothing worn by all pupils and Instructors. ➤ Instructors briefed on pupils' medical and special needs. ➤ Route to be used to be approved by Road Safety Unit, Police and School. ➤ Pupils aware of strict guidelines for behaviour. ➤ Accident and emergency procedures known to Instructors. ➤ Instructor to assess pupils' basic cycle control before going out on to the highway. ➤ Instructors follow guidelines in Instructors' manual relating to the manoeuvres to be practised. 	Low
Impact with something solid	Low	<ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards (e.g, hazards on the pavement, skips in the road). 	Low
Slips, trips and falls	Medium	<ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards. ➤ Instructors aware of the possible effect of different weather conditions. ➤ Instructor to identify any change in surface or route prior to taking children out. (see ANY OTHER SPECIFIC HAZARD) 	Low
Injury from bike itself	Medium	<ul style="list-style-type: none"> ➤ Guidelines for behaviour when with the bike standing / walking / pushing. ➤ No cycling allowed, unless instructed by Instructor. ➤ All bike checks observed by Instructors. ➤ All pupils when with their bikes are escorted by Instructors 	Low

Abduction	Low	➤ Pupils to be in view of an Instructor at all times.	Low
Getting Lost	Low	➤ Instructors briefed on routes. ➤ Pupils to be in view of an Instructor at all times.	Low

GENERAL ROAD HAZARDS WITHIN THE SPECIFIED AREA 	
Difficult/unusual/confusing junctions	Instructors must familiarise themselves with the area to be used before training begins. Identify any parts that are too challenging and avoid them. For other difficult sections ensure only pupils with adequate skills and confidence ride them and that they are briefed on the best approach.
Busy/fast roads	Ensure pupils are briefed before riding on these and understand how they affect decision making and manoeuvring.
Steep gradients	Make sure pupils are warned in advance and select appropriate gears and/or control their speed.
Kerbs/Bollards/Barriers	Brief pupils to adopt suitable road position that minimises risk of collision.
Rough/poor surfaces/traffic calming	Ensure pupils are warned in advance to reduce the risk of sudden braking or steering
Parked vehicles	Instructors to teach and the pupils to practice safe overtaking on a quiet section of road before they attempt junctions or more challenging sections.
Very wide or narrow junctions/carriageways	Instructors should emphasise the importance of good road position, ensure pupils understand priorities and use their own riding position to provide maximum protection where required.
Restricted views	Instructors to warn pupils to take extra care with observations and to take positions that maximise the available views.
Pedestrians	Instructors to warn pupils to take extra care where there are large numbers or they may be distracted.

ANY OTHER SPECIFIC HAZARD	ACTION TO BE TAKEN
<p>(See Map)</p> <p>1 The A40 and Gloucester bypass dual carriageways cross the area.</p> <p>2 Busy traffic light controlled crossroads, wide roads with two lane approaches and give way "lanes" in the centre.</p> <p>3 Cars may reverse from the shop parking area into St Johns Ave.</p> <p>4 There are some steeper hills around Churchdown village</p>	<p>These must all be avoided during training. At the Golden Valley roundabout use the cycle paths through the underpasses.</p> <p>Manoeuvres here should be tailored to the demonstrated abilities of the pupils. For the left turn into Innsworth Lane the cycle track may be used. All right turns will require a high level of ability and understanding of traffic lanes and road position so will only be appropriate for very good pupils towards the end of the course.</p> <p>Instructors to warn pupils to take extra care with observations, cover brakes etc.</p> <p>Instructors should advise pupils about safe use of brakes and controlling their speed according to their abilities and the traffic situation. Advise pupils to signal on steep hills only if they can do so without losing control and suggest coping strategies (extra observation, road position, alternative right turn etc.) if they can't.</p>

Suggested Routes

Level 2 / Day 1

Melville Rd, cycle path into Barnes Wallis Way, Bader Ave and all roads off it. Parton Rd, Golden Vale, Meadow Way, Springfield Gardens, Station Road, Albermarle Road and all roads off it.

Level 2 & 3 / Day 2 (see map )

Winston Road, right Pirton Lane, right at lights Cheltenham Road straight onto cycle track, left by lights then join Innsworth Lane. Straight on at two roundabouts, left into Motterhead Drive, right Jackson Crescent, right Thompson Way and left into Penrose Road.

Left to footbridge over A40, through park then join Paygrove Lane, left at double mini roundabout Old Cheltenham Road, left at lights on Cheltenham Road, over next lights then join cycle track on left to access underpass at Golden Valley roundabout.

Cheltenham Road or cycle track to traffic lights, right or toucan crossing into Pirton Lane, left Morley Avenue and on into St. Johns Avenue.

Right at Parton Road, left at mini roundabout into Albermarle Road, right Sandfield Road, on into Blacksmith Lane, right Pirton Lane, right at mini roundabout, Winston Road back to school

WHEN SHOULD THERE BE A REVIEW?	
➤ Significant change to the environment	➤ Change of Instructor
➤ Following an accident	➤ After a reasonable amount of time

Name of School: Churchdown

Prepared by:

Name (please print): Don Muir

Position: Cycling Co-ordinator

Date: 5.06.09

Risk assessment acceptable	
Signed:	School:
Name (please print):	Date:

Please return a signed copy of this Risk Assessment to:

The Road Safety group, Environment Directorate, Gloucestershire County Council,
Shire Hall, Gloucester. GL1 2TH

If you have any queries, please contact Mary Roberts at the above address or telephone Gloucester (01452) 425556

For Road Safety Unit use only

Copy sent to :	Police Station	Date
Copy sent to	School	Date

Instructors, please sign to say that you've read the Risk Assessment					
Signed:	Date	Signed:	Date	Signed:	Date
Name (please print):		Name (please print):		Name (please print):	

Instructors

Please return risk assessment with the register at the end of the training

