

HAZARD IDENTIFICATION AND ANALYSIS

Name of School: All Saints	Date of Assessment: 21/1/12
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MAIN HAZARDS	WHO MAY BE HARMED?
Possible road traffic accident	Pupils, Instructors, Members of the public
Impact with something solid	Pupils, Instructors
Slips, trips and falls	Pupils, Instructors
Abduction	Pupils
Getting lost	Pupils, Instructors
Injury from bike itself	Pupils, Instructors, Members of the public

HAZARD	RISK RATING Without controls	CONTROL MEASURES	RISK RATING With controls
Road traffic accident	Medium	<ul style="list-style-type: none"> ➤ Supervision by competent, trained and qualified instructors at ratio of 1:2. ➤ High visibility clothing worn by all pupils and Instructors. ➤ Instructors briefed on pupils' medical and special needs. ➤ Route to be used to be approved by Road Safety Unit, Police and School. ➤ Pupils aware of strict guidelines for behaviour. ➤ Accident and emergency procedures known to Instructors. ➤ Instructor to assess pupils' basic cycle control before going out on to the highway. ➤ Instructors follow guidelines in Instructors' manual relating to the manoeuvres to be practised. 	Low
Impact with something solid	Low	<ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards (e.g, hazards on the pavement, skips in the road). 	Low
Slips, trips and falls	Medium	<ul style="list-style-type: none"> ➤ Instructor to inform pupils about any potential hazards. ➤ Instructors aware of the possible effect of different weather conditions. ➤ Instructor to identify any change in surface or route prior to taking children out. (see ANY OTHER SPECIFIC HAZARD) 	Low
Injury from bike itself	Medium	<ul style="list-style-type: none"> ➤ Guidelines for behaviour when with the bike standing / walking / pushing. ➤ No cycling allowed, unless instructed by Instructor. ➤ All bike checks observed by Instructors. ➤ All pupils when with their bikes are escorted by Instructors 	Low

Abduction	Low	➤ Pupils to be in view of an Instructor at all times.	Low
Getting Lost	Low	➤ Instructors briefed on routes. ➤ Pupils to be in view of an Instructor at all times.	Low

GENERAL ROAD HAZARDS WITHIN THE SPECIFIED AREA 	
Difficult/unusual/confusing junctions	Instructors must familiarise themselves with the area to be used before training begins. Identify any parts that are too challenging and avoid them. For other difficult sections ensure only pupils with adequate skills and confidence ride them and that they are briefed on the best approach.
Busy/fast roads	Ensure pupils are briefed before riding on these and understand how they affect decision making and manoeuvring.
Steep gradients	Make sure pupils are warned in advance and select appropriate gears and/or control their speed.
Kerbs/Bollards/Barriers	Brief pupils to adopt suitable road position that minimises risk of collision.
Rough/poor surfaces/traffic calming	Ensure pupils are warned in advance to reduce the risk of sudden braking or steering
Parked vehicles	Instructors to teach and the pupils to practice safe overtaking on a quiet section of road before they attempt junctions or more challenging sections.
Very wide or narrow junctions/carriageways	Instructors should emphasise the importance of good road position, ensure pupils understand priorities and use their own riding position to provide maximum protection where required.
Restricted views	Instructors to warn pupils to take extra care with observations and to take positions that maximise the available views.
Pedestrians	Instructors to warn pupils to take extra care where there are large numbers or they may be distracted.



ANY OTHER SPECIFIC HAZARD (see map)	ACTION TO BE TAKEN
1 Cyclists have to cross Orchard Way to get started.	Use crossing quickly and traffic on PE Way will still be stopped by lights
2 This is a very busy junction with no right filter arrow at lights.	Most cyclists will need to walk across and use Pelican Crossing
3 As you are cycling up Malvern Rd. the entrance to the cycle path is not obvious	Stop on left option can be used here,
4 Cyclists are turning into a dual-carriageway	They must be aware they need the second entrance
5 Cycle-path crossing is right on the roundabout	Use cycle track to Pelican Crossing and cross PE. Way, This is much safer.
6 There are no give-way markings at any of the junctions on this estate	Cyclists need to be aware and be careful

Suggested Routes

Level 2 / Day 1

No marked T junctions other than roundabouts in the Pilgrove or Blaisdon Way area. The Howell Rd entrance give access to Welch Rd. Lipson Rd. Ismay Rd., Dill Ave. then on to Hesters Way Rd. and Village Rd.

Level 2 & 3 / Day 2 (see map —————)

Howel Rd, cross Welch Rd. to Lipson Rd. Left Dill Ave., right Village Rd. left Tanners Lane and use Toucan Crossing over P. Elizabeth Way

Right Orchard Way, over roundabout Alstone Rd, over level crossing, right at lights Gloucester Rd.

Left Malvern Rd, right just over bridge to access cycle track, use cycle track then left Queens Rd over lights to Lansdown Rd. Use 2 crossing points here, one has proper cycle crossing with light Into Warden Hill Rd, left at mini-roundabout, right Loweswater Rd. Left Alma Rd, right Caernarvon Rd, right Hatherley Rd, left at mini-roundabout Hatherley Lane, right Robert Burns Av , left Whittington Rd, right Benhall Av. Left Miserden Rd, right onto cycle underpass then use cycle track to Pelican Crossing and cross PE. Way. Use cycle-path alongside P.E. Way, left into Hesters Way Park, into Kempton Grove. Right Fiddlers Green Lane, right at mini-roundabout, left Hesters Way Rd

Straight on at mini roundabout, left Welch Rd, left Howell Rd. back to school

WHEN SHOULD THERE BE A REVIEW?	
➤ Significant change to the environment	➤ Change of Instructor
➤ Following an accident	➤ After a reasonable amount of time

Name of School: All Saints Academy

Prepared by:

Name (please print): Don Muir

Position: Cycling Co-ordinator

Date: 21/1/12

Risk assessment acceptable	
Signed:	School:
Name (please print):	Date:

Please return a signed copy of this Risk Assessment to:

The Road Safety group, Environment Directorate, Gloucestershire County Council,
Shire Hall, Gloucester. GL1 2TH

If you have any queries, please contact Mary Roberts at the above address or telephone Gloucester (01452) 425556

For Road Safety Unit use only

Copy sent to :	Police Station	Date
Copy sent to	School	Date

Instructors, please sign to say that you've read the Risk Assessment					
Signed:	Date	Signed:	Date	Signed:	Date
Name (please print):		Name (please print):		Name (please print):	

Instructors

Please return risk assessment with the register at the end of the training

